

NEW HAMPSHIRE ASSOCIATION

JOB DESCRIPTION

Title: Board Member-at-Large, NHRA

Reports To: NHRA President

Purpose: To serve the Board as a voting member; to develop policies, procedures and regulations for the operation of the NHRA; to monitor finances of the organization, it's programs and performance.

Term: Two years. Term begins January 1st and ends December 31st two years later.

Expected

Attendance: Attendance at all monthly Board meetings; attends committee meetings as appropriate; attends annual meeting; attends Board retreats, workshops, and other Board development activities

General

Obligations: Be knowledgeable of NHRA Constitution and By-Laws
Be well informed on issues and agenda items in advance of meetings
Contribute skills, knowledge and experience when appropriate
Assist in establishing policy
Assist in short term and long term planning
Help maintain fiscal health of the NHRA
Act in a manner consistent with code of ethics of the profession
Act as a representative of the members of the organization
Uphold mission of the organization
Be knowledgeable of current issues in the field and divisions
Promote membership in NHRA/NRA

Specific

Duties: Attend meetings and show commitment to Board activities
Participate in committee work
Assist in planning and running annual meeting
Contribute to newsletter
Assume leadership role in all Board activities
Listen respectfully to other points of view and work as a team